



# OFFICE OWLS

CLERICAL RECRUITMENT SPECIALISTS



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At Office Owls we pride ourselves on our well established experience in the clerical services industry. Our recruitment approach is professional and flexible, not every client has the same budget and style of recruiting, so we can create a bespoke engagement that suits you. Our strengths are within finding the best talent for your business and building a great recruitment partnership with you, as we are here to support your company's growth.

BE WISE,  
CHOOSE  
OFFICE OWLS

[www.office-owls.co.uk](http://www.office-owls.co.uk)



We have an excellent database of candidates who keep their skills and experience relevant and up to date. Understanding the different professional service functions in a business is key and with your brief, we are able to visualise your organisation and how this is structured to enable us to find the right candidate.

Looking for these candidates is what we are best at. Here are some of the functions we can confidently recruit for, but not limited to:



If you are replacing a skills gap or expanding the team, then please get in touch.

Our Clerical Recruitment Consultants are qualified, experienced and very knowledgeable and have a good understanding when it comes to finding the right talent for your business.

ADMINISTRATIVE  
ROLES

BOOK  
KEEPING

CUSTOMER  
SERVICES

DATA  
ENTRY

HUMAN  
RESOURCES

SALES &  
MARKETING

Please call Office Owls on **01454 808 608** for a chat about your current requirements & how we can support you with your recruitment needs.